



# *As-Sadiq Islamic School*

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Website: [www.as-sadiqschool.com](http://www.as-sadiqschool.com)

“Knowledge is Faith and Faith is Action”

# A Transition Guide For Parents

**Preparing your Child for Secondary School and Beyond**

Knowledge...Faith...Action



Dear Parents,

Transition from grade 8 to grade 9 is a time of great change, numerous possibilities and much anticipation for both students and parents. To help ease the apprehension it is very important that students and parents are well informed so they can make the best possible decision in selecting the appropriate school and level of study for their child so that your children will be successful and work to their fullest potential.

The purpose of this guide is to help you understand the process in applying to high school, to make you aware of the basics of the secondary school curriculum and to introduce you to the potential pathways your children may take in their next transition to post-secondary studies and beyond. Of course this guide is only the beginning in making important decisions that will ensure your child will have a bright and successful future. The key is to work together as students, parents and educators in ensuring that our children will develop to their fullest potential as contributing and responsible members of society and children of God.

As guidance counsellors, our primary role is to help you in this transition and to help you with any other educational and personal issues you may have. We hope to provide you with any information, resources and the guidance you may need in making these most important choices. We look forward to working with you, your children and the staff at As-Sadiq Islamic School in achieving this end. Please feel free to contact us anytime with your questions and concerns.

May God bless you on your continued educational journey and into the future beyond. Wishing you much success and fulfillment.

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## **REGISTRATION PROCEDURES**

**For September 2017**

**Enrollment**



# REGISTRATION PROCEDURES

## Please Note:

- Registration policies and procedures for high schools are directed by the individual school boards.
- These procedures vary for each school board so it is very important that you are familiar with the procedures of each board you are applying to.
- In certain cases the procedures may vary even within the school board in cases where you may be applying to specialized programs such as IB, French Immersion and Specialized Science and Technology programs just to name a few. In those cases you need to contact the individual school for their registration procedure for that specialized program
- Below are the basic procedures for school boards for the most common requests of students at As-Sadiq Islamic School. If you require additional information please contact us.

## AS-SADIQ ISLAMIC HIGH SCHOOL

[www.as-sadiqschool.com](http://www.as-sadiqschool.com)



The As-Sadiq Islamic application process for high school is ongoing.

- If your child is currently a grade 8 student at As-Sadiq Islamic School, you may register for the High School at any time by notifying our Admission Officer, Sr. Tasnim, who will process your registration. We would appreciate that you notify us before February 1, 2017 so we can plan accordingly.
- If you not currently an As-Sadiq student, you must submit your application on line. You will then be contacted and requested to come in with proper documentation and go through an interview and testing process.

## YRDSB- York Region District School Board

[www.yrdsb.edu.on.ca](http://www.yrdsb.edu.on.ca)



1. Identify your home school. Home schools are determined by your home address and school boundaries. Students must live with the Home School boundaries. Check website for boundaries for your home school.
2. Contact your home school to set up a registration appointment.
3. Attend your appointment. (Usually one hour in duration) Bring Registration form and supporting documents. \*\*
4. Select your courses online. Information on the process will be provided at the time of your appointment and is also available online on board website – link to Guidance.


Registration packages and a list of supporting documents can be downloaded from the York Region District School Board website, [www.yrdsb.edu.on.ca](http://www.yrdsb.edu.on.ca) or you can obtain it from your school guidance counselor.

**TRANSFERS:** The transfer process must be initiated through the Home School. The decisions regarding transfers are at the discretion of the Principal and Superintendent based on availability of programs and accommodations.

### **YRDSB - Secondary Schools Open and Closed to Transfers**

*In the YRDSB there are certain Secondary School that are open to transfers and other schools tht are closed to transfers. For a list of these schools please check the York Region District School Board website, <http://www.yrdsb.ca/Programs/Guidance/Pages/Secondary-Schools-Closed-to-Transfers.aspx>*

- *Transfer requests from Grade 8 students must accompany the Registration Forms and are due to their home school by February 2017.*
- *Students will be notified of the decision of their transfer request in February 2017.*

*For more information on attendance areas and student transfers, students and parents/guardians are encouraged to review the process outlined in [Board Policy #108 Student Accommodation - Attendance Areas and Student Transfers](#) .*

*If you have questions regarding a specific school, course or program, please contact the school.*

**YCDSB- York Region Catholic District School Board**  
**[www.ycdsb.ca/](http://www.ycdsb.ca/)**



1. Students must live with the Home School boundaries. Check website for boundaries for your home school.
2. Pick Up a Registration Package from Home School or at Open House.
3. Students will be placed on a wait list.

**TRANSFERS:**

Contact the Admissions Office at the School Board for transfer information and procedures.

**2.1 Out of Boundary Admission (pupil residence within York Region)**

2.1.1 Pupils residing within York Region but wishing to attend a secondary school other than their home school must submit an application to the principal of the requested out of boundary Catholic secondary school.

2.1.2 The decision to admit is at the discretion of the receiving principal, (subject to the parameters of this policy) in consultation with the Superintendent of Education, who retains the final authority to approve the admission.

2.1.3 The annual renewal of an out of boundary admission is subject to the pupil's commitment to his/her studies and the principal's determination of its on-going benefit.

**2.2 Out of Region Admission (Catholic pupil residence outside of York Region)**

2.2.1 Catholic pupils residing outside of York Region who wish to attend a York Catholic District School Board secondary school must submit an application to the principal of the requested out of region Catholic secondary school.

2.2.2 The decision to admit is at the discretion of the receiving principal, (subject to the parameters of this policy) in consultation with the Superintendent of Education, who retains the final authority to approve the admission.

2.2.3 Criteria for consideration include but are not limited to the following:

- a) the pupil's admission will not negatively impact on the school/class organization i.e. additional staff or classrooms are not required;
- b) sufficient accommodation is available at the school;
- c) parent/guardian is a separate school supporter; and
- d) a positive pupil record.

2.2.4 The annual renewal of an out of region admission is subject to the pupil's commitment to his/her studies and the principal's determination of its on-go

**[www.tdsb.on.ca](http://www.tdsb.on.ca)**

1. Students must live with the Home School boundaries. Check website for boundaries for your home school
2. Pick Up a Registration Package from Home School or at Open House.
3. Call School by March for Registration Form and procedures.

**TRANSFERS:** For possible transfer or if outside of the boundaries of home school you must fill out an Optional Attendance Form and deliver it to the Receiving School by January 31, 2017

**Note:** It is the parent/guardian's responsibility to deliver this application to the school or schools of choice.

**TCDSB- Toronto District School Board**

**[www.tcdsb.org](http://www.tcdsb.org)**



1. Secondary schools are open to all students residing in the City of Toronto.
2. Students living outside of Toronto (but within Ontario) may apply to a secondary school without payment of a fee. Placement will be offered ONLY IF THERE IS SPACE AVAILABLE.
3. The [Secondary School Waiting List Application](#) forms are available by mid November at all TCDSB Secondary Schools or from our website for all non-TCDSB students wishing to apply.
4. Priority will be given to students currently in the TCDSB from April – September. Secondary Schools offer waitlist applicants placements as spaces become available.

**GENERAL INFORMATION REQUIRED AT TIME OF REGISTRATION:**

- ✓ **Secondary School Registration Form**
- ✓ **Student's Birth Certificate and/ or Proof of Status in Canada**
- ✓ **2 documents showing proof of address (Example: Notice of Assessment, Rental Agreement/Purchase Agreement, Utility Bill, Driver's License, Bank statement)**
- ✓ **Any assessments to support a student's placement (Example: IEP) (if applicable)**
- ✓ **Legal documents related to custody (if applicable)**
- ✓ **Staff or Self Administration of Medication (if applicable)**
- ✓ **Medical Care Plan (if applicable)**

## **THE GUIDANCE PAGE**

### **Please Note:**

*For further information please visit our guidance page on the As-Sadiq Islamic School website. [www.as-sadiqschool.com](http://www.as-sadiqschool.com)  
There you will find a copy of this Transition Guide, a list of open houses in the 4 public boards and other pertinent guidance information for your reference.*